

No.CAR/ADM/881/01/2025

02 March, 2026

Notice Inviting Tender

Name of work: Invitation of competitive bids for repair and fixing of New Ceiling for library room and Waterproofing of Library roof in Chancery premises located at Quinta Tagore, No.12, Avenida San Carlos, La Floresta, Caracas Venezuela

Embassy of India in Caracas invites competitive bids from reputed and experienced agencies and service prodder for repair and fixing of new ceiling for library room and Waterproofing of Library roof in Chancery premises located at Quinta Tagore, No.12, Avenida San Carlos, La Floresta, Caracas Venezuela.

2. Interested agencies/parties may visit the site for assessment of the job and to formulate their quotation by taking prior appointment with the Embassy of India, Caracas. The pre-bid site visits can be arranged on 03.03.2026 at 10:00am.

3. The scope of work is given below;

- (i) Waterproofing and fixing of the roof of Library to prevent any leakage
- (ii) New false ceiling in the library
- (iii) Installation of New Lights in the ceiling of Library
- (iv) Fixing of control panel for the switching of lights
- (v) Painting of Ceiling and walls inside the library by white paint
- (vi) Cleaning of dust and other materials after the everyday work
- (vii) Proper fixing of any tubes, pipes and electric wiring in the library

4. The NIT containing **eligibility criteria, scope of work, terms and conditions** can be accessed on the website of Central Public Procurement Portal (ePublishing) at <https://www.eprocure.gov.in/epublish/app> or website of Embassy of India, Caracas www.eoi.caracas.mea.gov.in

5. The interested agencies/firms are requested to submit their competitive bids in two separate sealed envelopes one containing technical bid and the other containing financial bid and addressed to the Head of Chancery, Embassy of India, Caracas at Quinta Tagore No.12, Avenida San Carlos, La Floresta, Caracas-1060A w.e.f. 04.03.2026 09:00 am to on or before 25.03.2026 by 10:00 hrs. and tender would be opened on 25.03.2026 at 15:00hrs.

6. The bids will be accepted only upon verification and fulfillment of the eligibility criteria mentioned in the tender document. The Embassy is not bound to accept the lowest tender and reserves the right to partially accept or reject any or all the tender(s) or part thereof, without assigning any reasons.

K. Madhusudhana Rao
21/3/2026

(K. Madhusudhana Rao)
Head of Chancery
Embassy of India, Caracas
Phone: (58-212) 285 7887/ 285 3806
E-mail: hoc.caracas@mea.gov.in
K. Madhusudhana Rao
Second Secretary & HOC
Embassy of India
Caracas - Venezuela